

Grading criteria:

WHAT YOU HAVE TO DO TO PASS TKAN16 (MACA 5)

According to the course plan you can either get "passed" or "failed" as the final grade on TKAN 16 course (*Fieldwork an Project Management, 15 credits*).

To pass you have to fulfill **ALL** the following overall and detailed criterias:

A - Planning and performing a client oriented project

You have to participate actively in an assigned client oriented project, and perform it according to the project plan you have designed and agreed on with the client.

To fulfill this overall criteria.....

- 1)you have to participate actively in the preparations och performance of an initial pitch of a project suggestion, directed to the client. (*Project Auctions - March 23rd*)
- 2)you have to participate actively in the work of designing a plan for the project that includes an aim, a method to collect needed and relevant information and an idea of how to deliver an applicable result to the client. The project plan has to be agreed on by both the client and your academic supervisor. (*Milestone 1 - April 4th*)
- 3)you have to participate actively in the project fieldwork and in the process of analyzing of the gathered information.
- 4) ...you have to participate actively in writing a group status report (2-4 pp) and in the following discussion of the report with your academic supervisor (*Milestone 2 – May 3rd*).
- 5) ...you have to participate actively in planing and performing the final presentation of your findings and suggestions to your client. (*Milestone 3 - May 16th, 17th or 18th*)

NB! If you of any legitimate reason , e.g. illness, are hindered to participate in any of the mandatory events mentioned above, and have in advance got permission from the course coordinator to be absent, it might be possible to fulfill the actual criteria in an alternative way, according to instructions got from the course coordinator.

B - Selecting literature (250pp) that might support your work with the project or helping you to reflect on your experiences from it.

You have to complete the mandatory reading list (279pp) with 250pp extra self selected literature, eg. books, book chapters or articles, which are relevant for your performance of the project or for the analysis of your experiences in the final academic report. You can chose either to create a common list for the project group or an individual list. The titles of the self selected reading list has to be approved in advance by the academic supervisor.

(Milestone 2 – May 3rd)

C- Presenting and analyzing your personal experiences from the project work.

You have to deliver a written individual academic report (10-12pp), according to instructions you get from the course coordinator. and with references to relevant texts from your reading lists.

You have also to perform a short oral presentation (10 min) of an aspect of your project experience, followed by abt. 20 minutes discussion on your oral presentation and written report with the examiner.

To fulfill the learning outcomes of the course, the report and the oral presentation have to show ...

- 1) ... a reflection on your experiences of designing and managing the project, and to communicate within the group and towards the client during the work process.
- 2) ... a reflection on your experiences of how factors as time, prior knowledge, project planning and communication routines might have had an impact on the performance and the final result of the project.
- 3) ... a reflection over one or two examples from your project experience where the project group have had to accept a tactical or strategic change in the work process, depending for example on time resources, communication problems, changed plans or unexpected outcomes of the fieldwork.
- 4) ... an assessment of your project work from an ethical point of view, and a reflection on how you can deal with the ethical challenges you have experienced in the project work when you face them next time.

NB! According to the course plan of TKAN17 (MACA 6) you have to finish TKAN16 (MACA 5) before you begin with the Work Placement course. NB! 20180314mw